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**APPLICATION FORM &  
EMPLOYEE / SUB CONTRACTOR FORM**

Please print clearly and attach a passport size photograph

Surname:.....

First Names:.....

Company Name (If applicable):.....

Full Postal Address:.....

.....Post Code:.....

Home Number:.....

Mobile Number:.....

Email Address:.....

Date of Birth:.....(dd/mm/yy) Place of Birth:.....

Marital Status: Single.....Married.....Partner.....Divorced.....

Nationality:.....

National Insurance #:.....

Company Reg # or UTR # (If applicable):.....

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Next of Kin or person to be contacted in any emergency

Name:.....Relationship: Parent/Spouse/Partner

Address:.....

.....Post Code:.....

Contact Telephone Number:.....

It is important that the following section is completed in full.

**Training and License:**

SIA License #:.....Exp Date:.....(dd/mm/yy)

First Aid Qualified: **YES / NO**

If YES: Certificate #:.....Exp Date:.....(dd/mm/yy)

**Convictions:**

Criminal Record: **YES / NO**

If **YES**: Give details:.....

.....

.....

**Employment History (Vetting Form):**

Starting with your last or present employer, give details of your employment history, with FULL POSTAL ADDRESS since you left full time education. Include periods of self-employment and military service. Please state any periods of unemployment that you did not register with the Department of Unemployment as "Not registered / unemployed" and give full details of what you were doing. If self employed, you must give name and address plus telephone number of your accountant.

May we approach your previous/current Employer/s **YES / NO**

**Name and full address of current/last employer or Jobcentre/DSS Office:**

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Post Code:..... Tel Number:.....

Position Held:..... Contact Name:.....

Date From (MM/YY):.....Date To (MM/YY):.....

Reason for leaving:.....

**Name and full address of current/last employer or Jobcentre/DSS Office:**

.....  
.....

Post Code:..... Tel Number:.....

Position Held:..... Contact Name:.....

Date From (MM/YY):.....Date To (MM/YY):.....

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Reason for leaving:.....

**Name and full address of current/last employer or Jobcentre/DSS Office:**

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Post Code:..... Tel Number:.....

Position Held:..... Contact Name:.....

Date From (MM/YY):.....Date To (MM/YY):.....

Reason for leaving:.....

**Personal References:**

Give the names and addresses of two people who must be of status, who have known you well for at least 2 years within the last 5 years and who will give us a written reference. They should not be either relatives of yours or related to each other.

Name:.....
Address:..... .....
Post Code:..... Tel Number:.....
Occupation:.....
How long known in years:.....

Name:.....
Address:..... .....
Post Code:..... Tel Number:.....
Occupation:.....
How long known in years:.....

**Additional vetting information:**

Use the space below to tell us anything else you think we may need to know in regards to your employment history

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**Physical Record:**

Height:..... Weight:.....Jacket / T-Shirt Size: S / M / L / XL / XXL

Have you suffered from any recurring medical problems: YES / NO

If **YES**, please give details:.....

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**Experience:**

Please give details of all types of clubs, pubs and venues you have worked, together with any other experience you feel may be relevant:

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Number of years experience:.....

**Statement to be signed by employee:**

I certify that to the best of my knowledge, the information I have given is complete and correct, and I understand that misrepresentation of facts is ground for immediate dismissal.

Employees signature:.....

Date:.....